

STUDY ABROAD

International Academic Programs

SBU ID # and NetID Instructions for Non-SBU Students

Once you have committed to your study abroad program, your SBUAbroad Portal login access will change. About 5 business days after you have committed, a 9 digit SBU ID # (SOLAR) and NetID username will be generated for you. You will receive an email containing this information. Once received, follow the steps below to set-up your SOLAR and NetID.

Setting-up your SOLAR Account and Password

1. Visit the [SOLAR homepage](#)
2. Enter your 9 digit SBU ID #
3. If you are accessing SOLAR for the first time, your initial password will be your date of birth in “mmddy” format (example: December 5, 1973 would be typed as 120573). You will then be prompted to create a new password.
4. If you did not receive an email containing your SBU ID # 5 business days after committing to your program, please email your respective program coordinator.
5. If you previously applied to SBU, your SBU ID # will remain the same.
 - a. You must then visit the SOLAR homepage and indicate “SOLAR Account and Password Help” to reset your password
6. Once logged in to SOLAR, you might be prompted to set-up your challenge questions. Be sure to remember your responses, as you will later be asked the answers to these questions while you set-up your NetID password when using the Password Reset Tool website.
 - a. Note: After setting up the challenge questions, it will take 24 hours for the information to populate on the Password Reset Tool website.

Accessing your NetID Username

1. In SOLAR, visit Security and Personal Data → NetID Maintenance
2. There, you'll see your NetID. It is a variation of your first and last name and possibly a number(s)

Setting your Challenge Questions

If you were not prompted to set-up your Challenge Questions when logging into SOLAR, be sure to follow the instructions below:

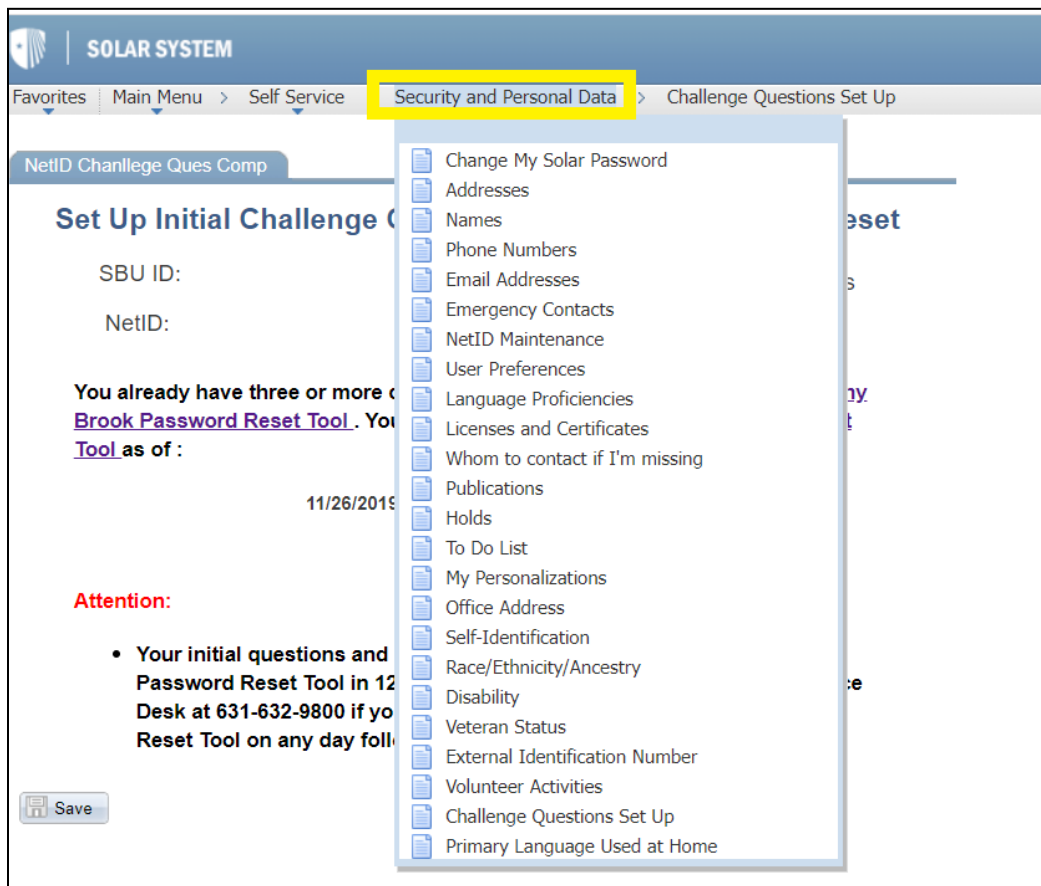
1. In [SOLAR](#), visit Security and Personal Data → Challenge Questions Set Up tabs
2. From here, you will be prompted to create 3 questions that will be used as the challenge question authentication method in the Password Reset Tool. Be sure to write down your responses, as you will later be asked the answers to these

questions when you set-up your NetID password when using the Password Reset Tool website.

- a. If you are not prompted to create 3 questions, then the system has automatically created 3 questions for you using information that's on record for you.

Note: After setting up the challenge questions, it will take 24 hours for the information to populate on the Password Reset Tool website.

3. After creating the 3 challenge questions, it's best to review that other information is correct by re-visiting the Security and Personal Data tab. Be sure to confirm that the address, email address and phone numbers on file are correct.



Setting-up your NetID Password

1. Visit the [Password Reset Tool](#) to set-up your NetID Password
2. Once you've entered your 9 digit SBU ID #, you'll be asked to select 2 authentication methods.
 - a. Refrain from selecting the "NetID credentials" authentication method at this time, as you do not have access to your NetID password yet. Please note, your SOLAR ID # and NetID are not the same

- b. Additionally, refrain from selecting the DUO option at this time, as this method is only available once you have created your NetID password

Confirm Stony Brook ID Number

Select two authentication methods, provide the requested information, and click 'Continue'.

- Authenticate with existing NetID credentials
- Authenticate with Challenge Questions
- Authenticate with SMS (for text messages)
- Authenticate with E-Mail
- Authenticate with DUO

3. Once successfully providing the information for 2 authentication methods, you will have the ability to set your NetID password

Select Account(s)

Select the account(s) you wish to reset.

NetID

<input type="checkbox"/> Account ID	System Name
<input checked="" type="checkbox"/> mhartofilis	NetID

SOLAR

<input type="checkbox"/> Account ID	System Name
<input type="checkbox"/>	SOLAR

Create a New Password

Enter in a new password following the rules below, and click 'Reset'.

* Required

Password Rules:

- Passwords must match.
- At least 16 characters in length.
- No more than 99 characters in length.
- At least 1 number(s).
- At least 1 symbol(s).
- At least 1 letter(s).
- Your password may not contain your netid
- Your password may not contain your first name or your last name

*Password:

*Confirm Password:

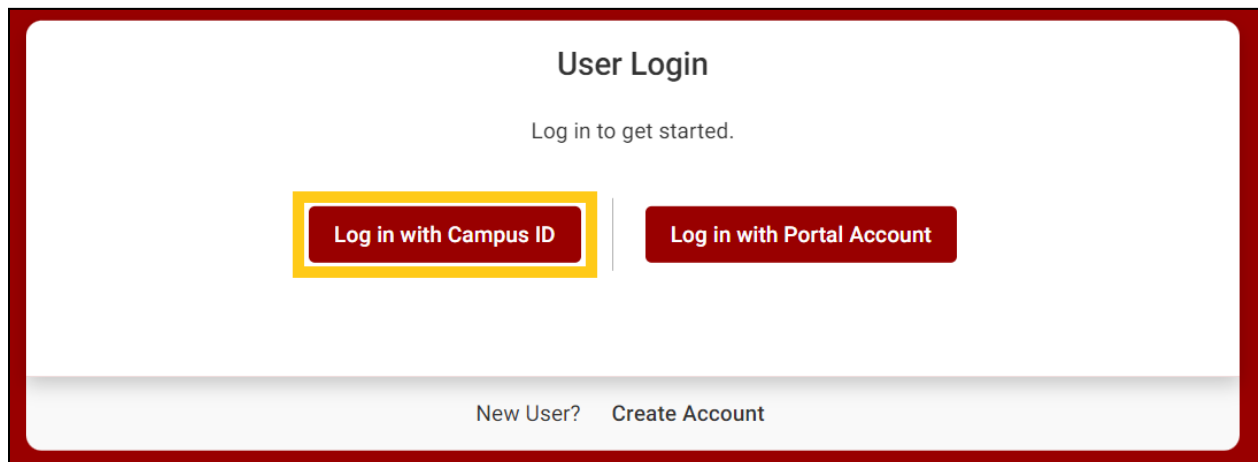
Selected Account(s)

Account ID	System Name
mhartofilis	NetID

Once you have successfully set-up your NetID password, you must then set-up DUO. This two-factor authentication adds an extra layer of security to your online accounts (see next steps for instructions)

Setting-up DUO Two-Step Authentication Method

1. Moving forward, you must log into the [SBUAbroad Portal](#) using the “Log in with Campus ID” feature. You will then be prompted to provide your NetID and password.



2. If your NetID is enrolled into DUO but you don't have a device registered, you'll be prompted to register a device. Recommended devices include smartphones or tablets. For instructions on how to register a device, [please click here](#)

Having trouble logging in?

Submit a ticket with SBU's Division of Information and Technology (DoIT)!

[Click here](#) to create a service ticket. In the search bar, you can indicate indicate “SOLAR Help” or “NetID Help”