Stony Brook University
School *of* Professional Development — MASTER'S DEGREE GRADUATION APPLICATION

PERSONAL INFORMATION

Name:_____

(Enter the Name under which your University records are maintained)

Stony Brook ID#_____   Email Address:_____

GRADUATION INFORMATION

Enter Your Expected Graduation Date: (If you are uncertain as to the date, please review our graduation web site: http://www.stonybrook.edu/spd/current/graduation.html.

☐ December (Fall)   ☐ January (Winter)   ☐ May (Spring)   ☐ August (Summer)   Year_____

Check the appropriate *Master's Degree Program*:

☐ MS Human Resource Management   ☐ MPS in Human Resource Management   ☐ MPS Environmental Management

☐ MA in Liberal Studies   ☐ MA in Higher Education Administration

Are you also in an Advanced Graduate Certificate Program? (Circle one)   **Yes   No   ** If yes, which program?_____

IMPORTANT: You must fill out a separate graduation application for your certificate program.

Master of Art in Teaching Programs:

☐ MAT English   ☐ MAT Foreign Languages_____(area)   ☐ MAT Mathematics

☐ MAT Science_____(area)   ☐ MAT Social Studies

Combined Bachelor's-Master's Program- This application will be for both the undergraduate and graduate portion of your program:

☐ BA/MAT Foreign Languages_____(area)   ☐ BS/MAT Mathematics

☐ BA/BS/MAT Science_____(area)   ☐ BA/MAT Social Studies

DEGREE / CERTIFICATE INFORMATION

Clearly print your name as you wish it to appear on your diploma:

_____

First   Middle   Last

Note: The name that appears as your primary/legal name on all university records and documents will be the name that is required to appear on the degree or diploma certificate. Slight variations, such as full middle name, a Jr., or III, will be acceptable. However, requests for preferred names, such as nicknames or maiden names to appear on the diploma will not be honored if such name is not your legal name on university records.

Mail Diploma To (If this a permanent change of address indicate effective date of change):

_____

No. & Street   Apt.   City   State   Zip

Home Telephone:_____   Cell:_____

Important Information

☐ **If you do not choose to participate in a graduation ceremony, you are still required to submit an application for graduation for *each* program that you are graduating from. Your degree/certificate cannot be awarded if you do not apply for graduation.**

☐ **Please remember participation in University Commencement activities is optional. Tickets for the University Commencement Ceremony may be ordered through the SOLAR system. The deadline to receive University Commencement tickets changes each semester, so be certain to check SOLAR for the most up to date information.**

☐ **Degrees will reflect on your transcript 2-4 weeks after the final day of the semester provided that all of your grades are posted and you have met all of the degree requirements. Diplomas will be mailed out approximately 4-6 weeks after the degree is posted in SOLAR.**

You may return this form via email, mail or fax to:

School of Professional Development (SPD)

Graduation Office

2321 Computer Science Building

Stony Brook, NY 11794-4434

Tel: 631.632.7055   Fax: 631.982-7311

Email: spd_graduationandcertification@stonybrook.edu

Graduation Web Page: http://www.stonybrook.edu/spd/current/graduation.html