

EXTERNAL MEETING MINUTES

Stony Brook University
Arts & Sciences Curriculum Committee

02/01/2022

2:00PM

Zoom (remote)

Meeting called by:	Arts & Sciences Curriculum Committee	Type of meeting:	Proposal Reviews
Chair & Notetaker:	Gabrielle A. Russo	Attendees:	<i>Sandra Brennan</i> <i>William Thomas</i> <i>Erica Hackley</i> <i>Angela Kelly</i> <i>David Wiczer</i> <i>Shyam Sharma</i> <u>Jennifer Jaiswal</u> <i>Rene Andersen</i> <i>Randy Thomas</i> <i>Qingzhi Zhu</i> <i>Meg Schedel</i>

- Agenda Summary:**
1. Call to order
 2. Accept agenda
 3. Thank you
 4. Approval of past meeting minutes
 5. Old items
 6. New items
 7. Proposal Reviews
 8. Next meeting
 9. Adjournment
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EXTERNAL MEETING MINUTES

AGENDA

1. Call to order
2. Accept the agenda
3. Thank you Meg for interim chair FA21, GAR returns as chair SP2022
4. Approval of minutes
 - Minutes from previous semester?
 - *Committee Decision: Nothing recorded from FA2021 to approve*
 - EH to find out who meeting minutes go to now
 - MS and EH could reconstruct FA2021 meeting minutes if needed, but no formal notes taken FA2021
5. Old items
 - Just a few items left over on the tracker
 - *EH to send GAR metrics on previous semester, and to share document*
6. New items
 - Review membership
Membership AY20-21 (*update 2022-02-01*)

(See By-Laws below in #5 procedures for rules on membership)

The Undergraduate Curriculum Committee (CC) shall consist of nine (9) voting members and four (4) non-voting members.

* indicates voting member

Chair: Gabrielle A. Russo, Elected 8/20

The chair, by extension, sits on the A&S Executive Committee & Stony Brook Curriculum Certification Committee

Two elected faculty members from humanities and fine arts:

*Ghanashyam (Shyam) Sharma (Writing and Rhetoric)

*Margaret Schedel (Music)

Two elected faculty from the natural sciences (one from physical sciences or mathematics and one from biological or marine sciences):

*Angela Kelly (Science Education)

*Qingzhi Zhu (SoMAS)

Two elected faculty from **social and behavioral sciences**:

* *vacancy GR to mention to Jason Torre*

*David Wiczer (Economics)

One representative elected by the professional employees as a voting member under the usual procedures for this purpose

*Sandra Brennan (Linguistics)

One professional employee knowledgeable about registration procedures and graduation requirements appointed from the Registrar's Office as a non-voting member.

Corey Fortcher (Office of the Registrar) [Rene Andersen](#)

EXTERNAL MEETING MINUTES

One professional employee knowledgeable about both general student concerns and transfer student issues appointed from the Office of Enrollment and Retention Management as a non-voting member. This individual will be appointed annually by the Director, Academic and Transfer Advising Services. after consultation with the Curriculum Committee

Randy Thomas (Senior Academic Advisor in Academic and Transfer Advising Services)

A representative appointed by the Dean of the College of Arts and Sciences as a non-voting member

Erica Hackley (Assistant Dean for Academic Planning)

One undergraduate student representative from the A&SSC, selected through the usual procedures for this purpose by undergraduate student government

* *vacancy* Sowad Karim

One graduate student representative from the A&SSC, selected through the usual procedures for this purpose by graduate student government

*William Thomas (Ecology and Evolution)

- GAR announcement
- SBC work since disbandment of SBCCC
 - Incorporating what's on this site <https://www.stonybrook.edu/commcms/gened/guidelines.php> into the ASCC text on the submission site?
 - Put guidelines on the ASCC website
 - *Committee Decision: Approved*
- Other items to be included on the ASCC site?
 - New syllabus guidelines from CAS
 - <https://www.stonybrook.edu/commcms/ascc/forms.php>
 - *Committee Decision: Approve*
- Erica Update from CAS
 - “Emailed” requests
 - Program compliance
- Academic Proposal Submission Portal

7. Proposal Reviews

- Revision – CDS 100
 - *Committee Decision: Approve*
- Revision – HIS 236
 - *Committee Decision: Approve*
- New Courses POL 380 - Government and Politics of the Middle East
 - *Committee Decision: Approve*

EXTERNAL MEETING MINUTES

- Change in SBC MAR 352 Introduction to Physical Oceanography
 - *Committee Decision: Revise and resubmit*

 - Bulletin Edits SoMAS - MAR course descriptions
 - *Committee Decision: Approve*
8. Next meeting
- 2/8 @ 2pm
9. Adjournment
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