

Sponsored Research - News, Updates, Reminders

October 2024

The Sponsored Research - News, Updates & Reminders is a monthly e-newsletter published by the Offices of Sponsored Programs (OSP) and Grants Management (OGM). [Subscribe through this link](#) to receive monthly information that impacts pre and post-award administration. Do not miss out on receiving up to date announcements, Sponsor updates, training opportunities and much more!



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Updated RPPR Instruction Guide Available

Hot off the presses this fall, an updated [Research Performance Progress Report \(RPPR\) Instruction Guide](#) is now available. The instruction guide reflects progress reporting requirements for the Data Management and Sharing Plan, updated screenshots of the system, and other changes.

Learn more on the [Research Performance Progress Report \(RPPR\) page](#).

Updates include:

- Minor text edits and terminology updates to align with 2 CFR 200
- Updated 6.3 Section C Products instructions to incorporate progress reporting requirements for the Data Management and Sharing Plan; parallel updates made throughout Section 7 for specific RPPR types
- Updated 6.7 Section G Special Reporting Requirements and 7.3 SBIR/STTR RPPRs instructions for SBIR/STTR awards required to address any changes to the Required Disclosures of Foreign Affiliations or Relationships to Foreign Countries
- Minor text updates to reflect that AHRQ uses eRA Closeout processes as of October 1, 2024, which includes using the RPPR module for Final RPPR
- Updated screenshots of the system to align with refreshed look and feel of

Reminder: Reporting Data Management and Sharing (DMS) Plan Activities in Research Performance Progress Reports (RPPRs) Submitted on or After October 1, 2024

Overview of changes

NIH is adding several new questions about DMS activities to RPPRs submitted on or after October 1, 2024. This change was previously shared in a [May 2024 Guide Notice](#). For awards for which the NIH DMS Policy applies, recipients will be asked:

- Whether data has been generated to date and what type of data it is;
- Whether data has been shared for use by others;

- If data has been shared, in what repository and under what unique digital identifiers;
- If data has NOT been shared, what is the status of data sharing (e.g. being prepared for submission, submitted to repository, not yet expected to be shared); and
- If data has not been generated and/or shared as outlined in an approved DMS Plan, what corrective actions have or will be taken to comply with the approved Plan.

In addition, if significant changes to the DMS Plan are anticipated in the next year, recipients will be asked to describe those changes and provide a revised DMS Plan for approval.

Availability of Additional Guidance

The updated NIH RPPR Instruction Guide was posted on October 1, 2024, to the [Research Performance Progress Report \(RPPR\)](#) page. Recipients should contact the Grants Management Specialist listed on the latest Notice of Award for any questions about the applicability of the DMS Policy.

Updated Processes for Requesting Revisions to an Approved Data Management and Sharing (DMS) Plan

Processes for Submitting Requests and Revised DMS Plans

The processes for submitting requests and revised DMS Plans depend on where you are in the grant award cycle.

Pre-Award

Before the award is made, applicants must use the “Data Management and Sharing Plan (DMSP) Revision” section of the [Just in Time \(JIT\) Screen](#) in eRA Commons, to submit a revised DMS Plan.

- The request must be submitted by a Signing Official. Please notify your [OSP Pre-Award Specialist](#) upon receipt of the JIT request.
- All uploaded documents must be in PDF format.

Note: The **SBU OVPR** data management and sharing plan compliance process includes coordination with the Office of Research Computing, Informatics, & Innovation (RCI2). The Assistant Vice President/Chief Research Information Officer (and/or a member of their team) conducts institutional compliance reviews of the PI's NIH DMSP at **Just-in-Time (JIT)**.

Post Award: at Time of RPPR

For changes being requested after the award is made, at the time of the RPPR (i.e. within 30 days of RPPR submission), in the [RPPR Module](#), recipients must use Section C.5.c to select “Upload Revised Data Management and Sharing Plan” and follow the instructions provided to complete the required entry.

- The request must be submitted by a Signing Official. Please notify your [OSP Post-Award Specialist](#) and provide a copy of your RPPR for review 5 business days prior to the NIH RPPR due date.
- Provide the rationale and justification for the requested changes.
- Attach the revised DMS Plan in PDF format.

Note: The **SBU OVPR** data management and sharing plan compliance process includes coordination with the Office of Research Computing, Informatics, & Innovation (RCI2). The Assistant Vice President/Chief Research Information Officer (and/or a member of their team) conducts institutional compliance reviews of the PI's NIH DMSP at the Progress Report stage (if changes are proposed to the existing/approved DMSP).

Post Award: Off-Cycle Requests

When revisions to the DMS Plans need to be requested off-cycle (other than at the time of the RPPR), recipients must Select “Prior Approval – DMS Request” in the Prior Approval Module to request the change.

- The request must be submitted by a Signing Official.
- Include the effective date of the requested changes.
- Provide the rationale and justification for the requested changes.
- Provide revised budget document if revised DMS Plan impacts the budget. Include information for current and future budget periods. Note: This is not a supplement request.
- Attach the revised DMS Plan.
- All uploaded documents must be in PDF format.

Note: The **SBU OVPR** data management and sharing plan compliance process includes coordination with the Office of Research Computing, Informatics, & Innovation (RCI2). The Assistant Vice President/Chief Research Information Officer (and/or a member of their team) conducts institutional compliance reviews of the PI's NIH DMSP at various stages including when/if changes are proposed to the existing/approved DMSP.

Five Takeaways from the September Webinar on the Fellowship Changes (NIH Extramural Nexus)

Changes to the fellowship application and review process are coming for applications due on or after

January 25, 2025. In case you missed the live event, a [recording of the NIH first webinar](#) on the changes is now available. With the changes just around the corner, many of the questions dealt with the application changes and how candidates could start to prepare now. You will find [answers to](#)

[some of the most frequent questions](#). In addition to reviewing the [webinar materials](#), candidates and sponsors are encouraged to review the [NIH page on the revisions](#), check out our updated [FAQs](#), and [subscribe to updates from the NIH](#) Guide to Grants and Contracts to stay up to date on news and new Notices of Funding Opportunity as they are released later this fall.

NIH Operates Under a Continuing Resolution

Notice Number:

[NOT-OD-25-010](#)

The Department of Health and Human Services (HHS), including National Institutes of Health (NIH), operates under Continuing Appropriations and Extensions Act, 2025 ([Public Law 118-83](#)) signed by President Biden on September 26, 2024. This Act (CR) continues government operations through December 20, 2024, at the Fiscal Year (FY) 2024 enacted level, with no reduction.

Consistent with [NIH practices during FYs 2006 - 2024](#), NIH Institutes and/or Centers may, at their discretion, issue non-competing research grant awards at a level below that indicated on the most recent Notice of Award. Upward adjustments to awarded levels will be considered after FY 2025 appropriations are enacted, but NIH expects institutions to monitor their expenditures carefully during this period. All legislative mandates that were in effect in FY 2024 (see [NOT-OD-24-110](#)) remain in effect under this CR, as well as the salary limitation set at Executive Level II of the Federal Pay Scale (see [NOT-OD-24-057](#)) and the Ruth L. Kirschstein National Research Service Award predoctoral and postdoctoral stipend levels and tuition/fees as described in [NOT-OD-24-104](#).

Important Reminders for Protecting Grants Information Provided through eRA Commons

With [Cybersecurity Awareness Month](#) underway, NIH is reminding users about proper [security practices](#)

for [eRA](#), **including avoiding sharing log-in credentials and when to appropriately**

[delegate tasks](#). One key cybersecurity best practice to remember here is to not share one's eRA credentials and passwords with others. Your **account and credentials** are meant only for you, and nobody else. If they are shared, all actions taken will be attributed to you. And, if sensitive information is accessed, you will have inappropriately shared that information.

Because the person [certifying statements](#) may not be someone authorized to do so, we may not be able to confirm that the submitted materials are true, complete, and accurate. NIH may, in circumstances when concerns arise with the submitted information, need to [remedy](#) any non-compliance if an applicant or recipient does not disclose all pertinent information, makes false statements, [inappropriately accesses confidential review material](#), or knowingly skirts eRA rules. Such remedies may include, but are not limited to, requiring return of awarded grant funds, imposing **special award conditions**, requiring training, monitoring institutional internal controls and policy changes, and other correction action plan requirements. The actions taken are based on the duration (or extent), pattern and severity of the non-compliance.

Some people may have legitimate reasons to need help completing certain required tasks through eRA Commons. We recognize this need, and have built capabilities that allow users to officially [delegate](#) certain tasks in eRA Commons to other authorized users. Someone can delegate tasks like:

- Updating Personal Profile information
- Viewing application status information, aside from summary statement or priority scores
- Managing trainee information for training grants
- Providing financial conflict of interest information
- Submitting progress reports and inclusion data

It is critical that all users exercise what we call “cyber-honesty” when engaging with NIH grant systems and be fully transparent with the information provided. When applicants provide appropriate information and follow proper cybersecurity practices, NIH is better positioned to make informed and objective decisions on funding future research projects and keep sensitive biomedical research ideas protected.



NSF Updates & Reminders

Mandatory Multifactor Authentication for Research.gov Sign-in Effective on 10/27

The U.S. National Science Foundation issued a [Dear Colleague Letter \(NSF 25-011\)](#) to notify the research community about the mandatory use of multifactor authentication (MFA) for Research.gov sign-in effective on Sunday, October 27, 2024. All external users must first complete a one-time MFA enrollment process that will be available starting on October 27 and then use MFA to sign into Research.gov going forward.

Training Resources: Training resources including how-to guides and frequently asked questions (FAQs) will be available on the new About Signing Into Research.gov page on [Research.gov Help](#) on October 27. This new page will assist the research community to quickly enroll in MFA and learn how to sign into Research.gov with the selected MFA method.

Questions: If you have IT system-related questions, please contact the NSF IT Service Desk at 1-800-381-1532 (7 am to 9 pm ET; Monday - Friday except federal holidays) or rgov@nsf.gov.

Revision of the NSF Award Conditions to Implement the Revised 2 CFR

NSF conducted a webinar last month that discussed important changes to Title 2 of the Code of Federal Regulations (2 CFR) for grant proposers and awardees effective October 1, 2024. Learn how these revisions will improve the stewardship of Federal funds by viewing the [webinar](#).

NSF Merit Review Criterion: Broader Impacts

NSF funds scientists and engineers to perform research that advances discovery and innovation. The agency also expects researchers' work to have broader impacts: the potential to benefit society and contribute to the achievement of specific, desired societal outcomes. By evaluating every proposal it receives according to its intellectual merit and its broader impacts, NSF ensures that publicly funded research has tangible benefits to society that go beyond increasing knowledge. NSF has developed a robust page devoted to informing the research community about this critical component of any proposal

submitted to the National Science Foundation, so please be sure to visit the [NSF Broader Impacts page](#) to learn more about Broader Impacts.

Additional resources exist to help researchers address Broader Impacts, such as, Advancing Research Impact in Society has an online [Broader Impacts Toolkit](#) to assist applicants to NSF. It includes a planning checklist and BI Wizard, among other features.

myResearch Updates and Reminders

General myResearch Reminders

We would like to remind myResearch Grants users of the importance of utilizing the [myResearch Grants training resources](#) - or testing environment for those who have taken part in our training sessions - to create sample proposals or get more familiarized with the system. The myResearch testing environment and training materials were specifically designed for testing and training purposes, allowing users to familiarize themselves with the system and practice without any impact on the live environment.

Key Points to Remember:

Training and Testing: Use the [online training resources](#) for the myResearch Grants Test environment to create sample proposals and practice submission processes. This helps ensure you are fully prepared when it comes time to submit real proposals. OSP offers hands-on training classes, via Zoom, to instruct participants on how to build a sample funding proposal in the myResearch Grants Test environment. Users can sign up for multiple dates if a refresher on the information is needed. Please visit the [OSP/ OGM training website](#) to view the upcoming class schedule and [register for classes](#).

Avoiding Inaccurate Data: Submitting sample proposals in the live environment can lead to inaccurate data, cluttered inboxes, and confusion. It's crucial to keep the live environment clean and accurate for actual submissions to external sponsors.

Reducing Risks: Using the live environment for non-submission activities increases the risk of errors, such as mistakenly submitting incomplete or incorrect proposals to sponsors. This can have serious repercussions on our institution's reputation and success rates.

Minimizing Inconveniences: Non-essential activities in the live environment can slow down the system, affecting everyone who needs to use it for genuine submissions. Only use the live environment for proposals that are intended for submission to external sponsors.

We appreciate your cooperation in keeping our systems efficient and our data accurate. If you have any questions or need assistance, please do not hesitate to contact us at

ovpr_myresearchgrants@stonybrook.edu.

Other Reminders:

- If you will be engaging in a clinical trial or a testing/lab study, please make sure to log into the [myResearch Agreement module](#) and create the agreement log. The system will walk you through questions on the smart forms that are specific to your project. Once the smart forms are completed, click on submit and your Contract team member will be in touch. As a reminder, all agreements that flow through The Research Foundation and are supported by the Office of Sponsored Programs (OSP) can be initiated either by OSP or by the PI/their research administrative staff. For questions regarding agreements, reach out to osp_contracts@stonybrook.edu.
- Off-Campus Determination: The Off-Campus rate applies when all or greater than 50% of project personnel effort will take place at an off-campus location over the full period of performance or for longer than 50% of the award period. Note that convenience, telecommuting, conferences, and incidental travel do not qualify for the off-campus determination. The Facilities and Administrative/Indirect Cost (F&A/IDC) Off-Campus Rate Request Form must be completed for all off-campus rate requests and must be uploaded to the General Proposal Information page, Field 9.0. Select 100% off campus in question, Where will the majority of the project activities take place?, and Yes to the question, DHHS F&A Rate applies? MyResearch will prompt you to upload the completed/signed request form.

OSP News, Announcements and Reminders

SAM Renewal

The System for Award Management ([SAM.gov](https://sam.gov)) is an official U.S. Government system and website that contains information on entities that conduct business with the U.S. Government. Our institution is required to maintain an active registration and profile with SAM.gov, which allows us to apply for and accept federal grants and contracts. The RF's Unique Entity Identifier (UEI) for Stony Brook University - **M746VC6XMNH9** - was assigned through SAM.gov and is referenced in federal proposal applications and award documents. Our institution is responsible for maintaining the University's SAM.gov registration through an annual renewal process which just completed, and the new expiration date is **October 21, 2025**. The information can also be found on the [Codes and Numbers](#) webpage.

Federal Uniform Guidance Changes Effective October 1

This article outlines the changes to the Federal Uniform Guidance that took effect on October 1, 2024, as well as details about which changes will not impact SBU on that date. It includes a [Summary of Key Features of the 2024 Uniform Guidance](#) issued by OMB. While this summary covers the updates, it's important to note that not all agencies have revised their specific requirements yet. Implementation of these changes will occur through Federal Register Notices and will be referenced in award terms.

The updates apply to new awards issued on or after October 1, 2024, as well as to existing awards if additional funding is provided by the sponsor. We do not anticipate these changes will be applied retroactively.

Change Highlights

Uniform Guidance Name Change

- The name Uniform Guidance... has changed to "OMB Guidance for Federal Financial Assistance".

Voluntary Cost Share

- Continues to state that voluntary committed cost sharing is not expected under federal research grants.
- However, it also now indicates that Institutes of Higher Education (IHEs), like ours, should treat voluntary uncommitted cost share differently from mandatory or voluntary committed cost share in our cost base (when negotiating F&A rate with our cognizant agency).

Cost Principles & Fixed Price Contracts

- Sets out which part of cost principles apply to fixed-price contracts under the Federal Acquisition Regulations (FAR).

Fixed Price Awards

- Budgets for fixed amount awards are negotiated and the total amount of federal funding is determined in accordance with the proposal and available pricing data.
- Accountability must be based on performance and results.
- There is no expected routine monitoring of the actual costs incurred by the non-federal entity in performance of recipient or subrecipient under the federal award.
- Therefore, no financial reporting is required. However, this does not absolve the recipient of responsibilities of making records available for review during an audit.

Risk Assessment

- The federal awarding agency must establish and maintain policies and procedures for conducting a risk assessment to evaluate the risks posed by applicants before issuing federal awards.
- This assessment helps identify risks that may affect the advancement toward or the achievement of a project's goals and objectives.
- This assessment may incorporate elements such as the quality of the application, award amount, risk associated with the program, cybersecurity risks, fraud risks, and impacts on local jobs and the community.

Prior Approval Requirements

- Some prior approval requirements are automatically waived for federal awards that support research, unless they are in the federal agency's regulations or terms and conditions of the federal award. These waived actions are:
 - Pre-award costs
 - One-time extensions (with some exceptions)
 - Unobligated balances and carryforward of unobligated balances to subsequent budget periods
- Additionally, prior approval requirements were removed for certain costs associated with entertainment; memberships, subscriptions, professional activity costs; and participant support costs.
- Please review your Notice of Award and applicable terms and conditions to understand any sponsor or award-specific requirements with respect to the allowability of a cost and/or prior approvals.

Allowable Costs

- Costs related to data and evaluation are allowable.
- Data costs include (but are not limited to) the expenditures needed to gather, store, track, manage, analyze, disaggregate, secure, share, publish, or otherwise use data to administer or improve the program, such as data systems, personnel, data dashboards, cybersecurity, and related items.
- Data costs may also include direct or indirect costs associated with building integrated data systems.

Separation Leave

- It is anticipated that OMB will be issuing a technical correction to reverse this change by 09/30/24. If not, the unused leave costs for terminated employees will be excluded from the fringe benefit rate calculation and included in the GA pool, starting with Fiscal Year 26.

Subaward Changes

- Subrecipient Monitoring:
 - A non-Federal entity that expends \$1,000,000 or more during the non-federal entity's fiscal year in federal awards must have a single or program-specific audit conducted for that year.

- A non-federal entity expending more than \$50 million a year in federal awards must have a cognizant agency for audit.
 - Criteria to exempt a foreign subrecipient from completing full SAM registration
 - Fixed Amount Subawards:
 - With prior written approval from the federal agency, the recipient may provide subawards based on fixed amounts up to \$500,000.
 - De Minimis Indirect Rate:
 - Increases from 10% to 15% the maximum rate that recipients of federal funds may use for indirect costs without negotiating an alternative rate with the relevant federal agency.
 - Subaward activities not proposed in the application and approved in the federal award
 - A change of subrecipient only requires prior approval if the federal agency or pass-through entity includes the requirement in the terms and conditions of the federal award. In general, a federal agency or pass-through entity should not require prior approval of a change of subrecipient unless the inclusion was a determining factor in the merit review or eligibility process.
 - Certification that there is a compliance plan to combat human trafficking, whenever the work outside the U.S. will meet or exceed \$500,000. This will primarily impact awards where we have substantial foreign subawards.
-

Changes that do NOT Apply to SBU on October 1, 2024

Modified Total Direct Costs

SBU's MTDC base is not changing at this time and will not follow the updates in the Uniform Guidance. New thresholds will go into effect the first FY of the new negotiated F&A rates, anticipated for July 1, 2025.

Please note the implementation guidance for these revisions is fluid and we will continue to provide the latest updates as soon as they become available.

SBU's MTDC base remains "all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures,

charges for patient care, rental costs for off-site facilities, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000.”

Subrecipients, however, may adopt the Uniform Guidance change to their MTDC.

Uniform Guidance change states:

“Modified Total Direct Cost” defined to mean “all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$50,000

Equipment

SBU’s equipment definition and threshold will remain the same at this time and is not changing.

SBU’s equipment definition remains as “something with a useful life of at least one year or more and with a unit cost of \$5,000 or more.”

Uniform guidance change states:

“that equipment increases from \$5,000 to \$10,000 the value of equipment that at the end of the grant period “may be retained, sold, or otherwise disposed of with no further responsibility to the federal agency”.

Post Award Corner

On October 4, 2024, the DOE sent out a Memorandum for ARPA-E Performers that is summarized below:

ARPA-E Quarterly Program Reporting

This is required for all ARPA-E lead performers under a Cooperative Agreement or Grant. The ARPA-E Quarterly Report, covering the period **July 1 to September 30**, is to be completed and submitted in ePIC **no later than October 31st**. ePIC is available for performers to begin entering quarterly reports three weeks prior to the end of the quarter. If you need assistance with ePIC, you may contact

epichelp@hq.doe.gov or your ARPA-E support team. Internally to SBU, should you have any questions regarding the content/format of the report, please do not hesitate to reach out to your [OSP Post-Award Specialist](#). Upon completion of your report, please upload a copy of the submission confirmation and report under the Manage Deliverables activity of your Award in myResearch.

ePIC Registration

The [ePIC system registration](#) is available. Select the “Register” link above the log-in account information. Once you have received a confirmation email after registration, please send an email to epicHelp@hq.doe.gov containing the award number(s) of the project(s), and the associated username with which you registered, and please cc the Principal Investigator for the project.

How to complete the Quarterly Report

Please navigate to the Project Reports page, and select “Quarterly Research Performance Progress Reports.” The User Guide can be found on the ePIC website by selecting the “[User Guide and FAQ](#)” link at the top. Please note that you must be registered and must log in to access the User Guide.

Inventions and Patent Disclosure

PI’s must disclose any new technologies to the [Intellectual Property Partner \(IPP\)](#) office via the submission of a New Technology Disclosure Form through the [IPP Inventor Portal](#). **Please be sure to include your grant number on the form.** The IPP office will be responsible for reporting all disclosures to the sponsor via the iEdison portal.

Publication Disclosures

In 2023, the Department of Energy (DOE) updated its [Public Access Plan](#), which increases access to published scientific research funded by DoE. ARPA-E projects awarded or renewed after October 1, 2014 are subject to these requirements. Public access to publications applies to final peer-reviewed accepted manuscripts resulting from DOE funding. Submission of manuscripts is straightforward. DOE asks researchers to submit standard metadata about the manuscript (DOE Award/Contract number, title, authors, journal name, publication date, etc.), and a publicly accessible link or a copy of the manuscript. If you have the digital object identifier (DOI) for the publication, most of the information (title, journal, volume, issue, authors, and publication date) can be automatically populated by the system. Submission details can be found in your reporting instructions or by visiting the [OSTI public access FAQ](#) page.

Acknowledgement

Recipients of ARPA-E funding should provide a formal acknowledgement of ARPA-E for financially supporting the research, and the DOE/ARPA-E contract number should also be supplied.

OSP Reminders

Please contact your Specialist as soon as you identify a grant opportunity for which you want to apply.

Advance notice will provide you with detailed attention to your proposal by your OSP Specialist and will ensure that sponsor deadlines are met successfully. View our proposal submission policy.

Below are the main inboxes in use at OSP. Please use these inboxes based on their descriptions.

osp@stonybrook.edu - This inbox is responsible for all general inquiries, proposal requests, research system access requests, and issues for OSP.

osp_contracts@stonybrook.edu - This is the main inbox for the contracts, subaward and clinical trials team. Directing all inquiries, and especially supporting documentation, to this general email box will ensure all matters are logged in and routed to the Contracts/Clinical Trials or Subaward Specialist assigned to assist you.

osp_postawards@stonybrook.edu - This new inbox must be used for communication on new and existing awards, as well as post award administration functions involving funded sponsored research projects.

ovpr_myresearchgrants@stonybrook.edu - This is the main inbox for inquiries related to the use, navigation or inquiries related to myResearch Grants module.

OGM News, Announcements and Reminders

OGM email reminders

The Office of Grants Management maintains several monitored email boxes as outlined below.

ogm_ovpr@stonybrook.edu - for incoming documents that require processing, such as a material and services requisitions for recharging, paper travel reimbursements for non-employees and for general inquiries. Please be sure to include all Award/Project information in your email so we can properly direct your inquiry.

sbu_subrecipient_invoice@stonybrook.edu - for incoming subaward invoices from partnering institutions that are collaborating with SBU PIs to report expenditures and request payment against active agreements on sponsored awards.

ogm_billing@stonybrook.edu - for incoming payment information from those sponsors that pay The RF for SUNY for sponsored and non-sponsored research activity.

ogm_clinicaltrialreceivables@stonybrook.edu - for incoming payment information specific to Clinical Trial Awards.

Training, Workshops and Other News

NIH Announces a Two-Part Virtual Event, NIH Grants Process Primer: Application to Award (November 13 and 14, 2024)

Understanding the structure of NIH, the application process, policies, tools and systems, and knowing where to find valuable resources are key components to create a strong NIH application. On November 13 and 14, 2024, the NIH is hosting a two-part event that will provide participants with the basics to help you in your role working with the NIH grants process from application preparation to award.

In [Part One: An Overview of the Pre-Award Process](#) (Wednesday, November 13 from 1 to 4 pm ET), NIH experts will introduce participants to the NIH as an organization, key components of finding the right funding opportunity, the NIH team, application, and more. In [Part Two: An Interactive Experience](#) (Thursday, November 14 from 1 to 4 pm ET), participants will have the opportunity to view demos and engage during this next-level look at tools and systems used during the application process.

If you are a grant administrator or investigator with limited knowledge of the grants process, and eager to start building a better foundation in your role of working with the NIH, register for this two-part virtual event today! [Register once](#) and gain access to both parts. Please share this link with others who could benefit as well.

myResearch Grants Training Sessions

myResearch Training sessions: myResearch Grants is the campus approval system required prior to the submission of all funding applications to a sponsor. OSP offers hands-on training classes, via Zoom, to instruct participants on how to build a sample funding proposal in the myResearch Grants Test environment, including how to fill out the smart forms, complete the main FP section with required attachments, budget sections and credit split section. We will also discuss routing, revising the FP and answer any questions that you may have about the process. Each training session will cover the same content, so please only sign up for multiple dates if you would like a refresher on the information. Please visit the [OSP/ OGM training website](#) to view the upcoming class schedule and [register for classes](#).

WolfMart Live Training is Now Available!

Are you new to WolfMart and unsure of how to use it? Or an existing WolfMart user that could benefit from a WolfMart refresher? Procurement now offers LIVE WolfMart training classes via Zoom! This comprehensive training course covers all the basics of WolfMart: site navigation, how to put through requisitions and purchase orders, various special request forms and when to use each, as well as tips and tricks. Training sessions are held on the 2nd and 4th Thursday of the month. [Register for a WolfMart Live training session](#).

Have questions on a specific topic?

The Offices of Sponsored Programs and Grants Management launched a new webpage which allows you to find your contact information in our offices, as well as other units in OVPR, by searching a specific topic. This information is available on the [OSP-OGM website](#).

External Newsletters

[Access external newsletters on the OSP-OGM website](#) for the most up to date information from Grants.gov, NIH and other agencies.

Research Community Corner

The Research Community Corner is designed to provide our campus administrators and researchers with the opportunity to connect with our two central offices, OSP and OGM, by sharing important topics, updates, experiences, best practices which would help build a common understanding around pre and post-award research administration. Other relevant news or topics of interest we would like to know and share include department or unit changes due to retirement, reorganization, new hires; meaningful resources; helpful tips; training and support requests or ideas to peer administrators or faculty; OSP/OGM employee recognition messages. As always, OSP and OGM will work with departments to ensure faculty and research administrators have correct system access and provide training to those who are unfamiliar with OSP/OGM processes. [Share your news, ideas, best practices, or topics of interest!](#)

Topics must be submitted to us no later than the third Friday of each month in order to be reviewed and considered for publication.

Team Spotlights



Who is working on a cool new project and why? Working with someone who exceeded your expectations? This section will focus on recognizing the great service provided, and the good that happens on a daily basis in OSP and OGM.

Campus feedback is always appreciated!