

Office of Educational Effectiveness

**Communication to Assessment Coordinators re: Assessment Report Feedback
September 28, 2023**

Dear Deans and Department Chairs,

I am writing to let you know that the Office of Educational Effectiveness (OEE) will be sending the below communication to assessment coordinators and department chairs this week regarding the 2022-2023 academic program assessment reports. It includes feedback generated by the Stony Brook University Assessment Council, the faculty-led group charged by the Provost to support various assessment initiatives. Their feedback was compiled by OEE for programs to use to strengthen their reports for the 2023-2024 assessment cycle.

Attached please find a de-identified sample of a feedback letter for your reference. It provides background information on the review process, report strengths, potential areas for report improvement, and information on next steps.

Thank you as always for your support.

Best,

Catherine Scott
Director, Office of Educational Effectiveness
Office of the Provost

Dear Assessment Coordinator,

Thank you once again for your participation in the 2022-2023 academic program assessment reporting cycle. Attached please find a feedback report which provides some background information on the review process, report strengths, potential areas for report improvement, and information on next steps. This feedback was generated by the Stony Brook University Assessment Council, the faculty-led group charged by the Provost to support various assessment initiatives.

We hope this feedback will be useful as you prepare to assess one more program learning objective by February 23, 2024 for the 2023-2024 assessment cycle. If you have any questions, please contact EducationalEffectiveness@stonybrook.edu.

Best,
Office of Educational Effectiveness
EducationalEffectiveness@stonybrook.edu