

### PI Responsibilities

Principal Investigators, faculty, and other laboratory supervisors have ultimate responsibility for the safety of the lab staff, students, and visitors in the research or teaching laboratories in which they work. It is their duty to:

- ⇒ Know and implement the guidelines and procedures of all EH&S laboratory policies. Include provisions for these policies in grant proposals.
- ⇒ Write specific operating procedures or protocols for handling and disposing of hazardous materials and equipment used in their laboratories. Ensure written procedures are implemented by lab staff.
- ⇒ Train laboratory staff in specific hazards found in the lab and ensure the use of proper control measures. Ensure all lab staff have required EH&S training.
- ⇒ Conduct routine inspections of laboratories with lab staff.
- ⇒ Ensure that all appropriate controls including fume hoods and safety equipment are available and in good working order in the laboratories.
- ⇒ Complete annual inventories of hazardous materials as required in the laboratories and provide them to EH&S.
- ⇒ Ensure that all incidents occurring in the laboratories are reported to EH&S and that a written Incident Report is filed.
- ⇒ Ensure laboratory staff access to Material Safety Data Sheets (MSDSs) and other safety resources.
- ⇒ Hold lab staff accountable for all safety rules, including use of appropriate PPE.

*Refer to EH&S Web Page ([www.stonybrook.edu/ehs/lab](http://www.stonybrook.edu/ehs/lab)) for details on these requirements*