

Department of European Languages, Literature, and Cultures
Policy on Responsible Conduct of Research and Scholarship
RCRS, CITI, and IPT Requirements

Faculty and staff involved in research and/or mentoring activities, regardless of faculty rank, are required to participate in:

- A. One-time CITI training—RCR Humanities module
- B. 1 hour In-Person Training annual workshop, as described below

Graduate Students engaged in research:

- A. One-time CITI Training—RCR Humanities module
- B. 1 hour In-Person Training in initial year, as described below

In-Person Training (IPT) Activities

A faculty workshop will be held annually. It will be organized by the Chair and/or designee and will include:

Discussion of responsible conduct of research: values, standards, and practices; responsible authorship and publication; the treatment of data; conflict of interests; relevant ethical issues including plagiarism, peer review, and intellectual property; the role of the researcher and scholar as community member.

Department faculty presentations on their current research and ethical issues associated with it.

Discussion of student mentorship, gender bias, appropriate professional relationships, and resolution of mentoring dilemmas.

Students involved in research will be required to fulfill RCRS policies of their degree-granting units' requirements.

Responsibilities/Procedures

The ELLC Chair, and/or designee, will coordinate IPT each academic year. S/He is responsible for taking and recording attendance in an annually updated file.

The Chair will notify faculty and students of CITI and IPT training via Stony Brook University's email system at the start of their employment or acceptance in the program.

More information on Responsible Conduct of Research and Scholarship is available here: <https://research.stonybrook.edu/responsible-conduct-research-and-scholarship/rcrs-training-resources>